

# Leading by Example – The Sweet Sixteen Behaviors

## *Coaching for Improved Performance*

	<b>Never</b>	<b>Seldom</b>	<b>Often</b>	<b>Always</b>
1. Listens to understand, is not judgmental				
2. Follows through and meets commitments				
3. Takes an interest in employees as people				
4. Works productively and meets deadlines				
5. Is flexible and open-minded				
6. Treats other with respect				
7. Stays calm under pressure				
8. Addresses issues timely and constructively				
9. Shares information and stays in touch				
10. Collaborates with others				
11. Is solutions oriented and doesn't blame				
12. Recognizes good performance in others				
13. Displays honest and integrity				
14. Shows interest and enthusiasm for the work of individuals and the group				
15. Shows up on time for meetings and other important events				
16. Takes a positive focus in interactions				
<b>TOTAL</b>				

Source: Coaching and Mentoring for Dummies by Marty Brounstein, Wiley Publishing, 2000

